

WENTWORTH SHOW SOCIETY INC
PO Box 76, Wentworth NSW 2648 ABN 95 601 029 868

President: Marcus Moore
Secretary: Tarryn Kampman



“A True Country Show” 28 & 29 August 2021
www.wentworthshow.org.au

WENTWORTH & DISTRICT COMMUNITY BANK® BRANCH FOOD & WINE MARQUEE ANNUAL WENTWORTH SHOW

After a different year in 2020, we are excited to be announcing that the “Wentworth & District **Community Bank®** Branch Food & Wine Marquee” will be back, staged at this year’s Annual Wentworth Show. In 2021, we will celebrate the 17th year the marquee has operated as an integral part of the Wentworth Show and will again showcase the diverse and very tasty food, wine and related products available in our local community.

As this is a terrific opportunity for your products to gain excellent exposure for a very reasonable outlay, we take this opportunity to invite your participation. The Annual Wentworth Show welcomes very large crowds of people through the gates and most patrons visit the Food and Wine Marquee at least once as part of their Show experience.

Your commitment to the Food and Wine Marquee and applicable fee/s will include the following:

- ✓ Site within the marquee
- ✓ Entry to showgrounds for both days (4 adults)
- ✓ Trestles with tablecloths and an equivalent area behind for displays in a fully decorated marquee
- ✓ Publicity
- ✓ Rubbish removal

This year we are in a position to be able to offer a trial to include the use of food van/trucks for preparation of food, as an extension to the marquee. Please see enclosed *Site Reservation Form* for full details.

In addition, the Marquee/Food and Wine precinct will be decorated in keeping with the gourmet theme, and tables and chairs for the public’s use will again be provided within the marquee and precinct. Members of the “Wentworth & District **Community Bank®** Branch Food & Wine Marquee” sub-committee will be in attendance on both days of the event and assistance can be provided on Friday 27th August for your set up.

We look forward to your involvement in this year’s “Wentworth & District **Community Bank®** Branch Food & Wine Marquee” and would be pleased to provide any additional information you may require.

Contact: Tegan Douglas 0429 407 045 or tegantdouglas@gmail.com
Post: Garston Station, via Wentworth NSW 2648

Please return all forms by post or by email as above.

Kind regards

Tegan Douglas
Coordinator Food and Wine Marquee

Wentworth & District Community Bank® Branch

Food & Wine Marquee

Site Reservation Form

Wentworth Show 28 & 29 August 2021

Tegan Douglas - Food and Wine Marquee Coordinator

E tegantdouglas@gmail.com P 0429 407 045

www.wentworthshow.org.au

New applicants must contact Tegan on 0429 407 045 prior to completing application form.

Completed application form and payment must be made before sites are allocated

All site allocations are at the discretion of the Coordinator. If space is not available, you will be notified and a full refund given. Once a site has been allocated, no refunds will be made.

Business or trading name: _____

Postal Address: _____ **Post Code:** _____

Contact Name: _____ **Phone:** _____

E-mail: _____

APPLICATIONS CLOSE 6 AUGUST 2020

ITEM	COMMENT	UNIT COST	QTY	TOTAL COST (inc GST)
Administration fee	Compulsory for all exhibitors <i>Please refer to note 2 below</i>	\$40	1	\$40
Insurance	Copy of Certificate of Currency for Public liability minimum \$20,000,000	N/C		
No Certificate of Currency	NO ABN <i>and</i> annual turnover less than \$20,000	\$35		
Space - 2m minimum	Per Show (eg 2 days) – 2 metres is minimum space allowable	\$220	2	\$220
Space – additional metres	Per Show (eg: 2 days) - at \$60 per each additional metre	\$60		
Use of Power	Per appliance per 2 days: 10amp \$30 15 amp \$40	\$30 \$40		
	Please consider your power needs carefully as supply is limited. All electrical equipment must be tested and tagged prior to arriving at Show			
Exhibitor Passes	Additional gate tickets @ \$12.00 per 2 day	\$12		
TOTAL PAYMENT (Inc GST):				

Payment options:

Cheque, cash or bank transfer to Wentworth Show Society Inc.

BSB: 633 000 Acc: 1087 65462 Reference: Food & Wine

Please email remittance to tegantdouglas@gmail.com

This form will be a Tax Invoice upon payment

This form must be accompanied by:

- Payment of above fees – no site will be reserved until payment is received.
- Public Liability Certificate of Currency with a minimum \$20 million for Commercial / Business exhibitors.
- *\$35 administration fee applies to hobbyist exhibitors, to cover the cost of insurance premium.
- Temporary Events Application to Sell Food form must also be completed and sent to the Wentworth Shire Council.
- The form is available on our website wentworthshow.org.au or wentworth.nsw.gov.au

Insurance Declaration:

- a) For Business/Commercial Stallholders: Defined as those who are a commercial enterprise and have an ABN. These stallholders **must have their own insurance policy** with a minimum \$20M Public Liability cover and provide a copy of their certificate of currency to the event organisers. Business/Commercial stallholders cannot access the Show's public liability insurance.
- b) For Hobbyist Stallholders: Defined as those who are not running a formal commercial enterprise nor have an ABN and they earn under \$20,000 per year from their stall activity. Those Hobbyist Stallholders who meet this definition and have signed the below declaration are automatically covered under the Show's insurance cover for Public Liability. The ASC's Public Liability insurance does not extend to Hobbyists in any manner for any Products Liability exposure.

I declare that I am a Hobbyist Stall Holder, do not have an ABN and do not earn more than \$20,000 in this enterprise on an annual basis. I am therefore protected under the Show's Liability policy for Public Liability only. I am aware that this protection does not extend to Products Liability.

Name: _____

Signature: _____

Date: _____

Office Use (Please tick appropriate boxes)

Indemnity Waiver Received

Tickets Sent

Payment Received

Important Information for Food and Wine Marquee Site Holders

Your site fee and Show membership (please see *Site Reservation Form* for full details) will include the following:

- Site within the marquee
- Entry to showgrounds for both days (4 people)
- Trestles with tablecloths and an equivalent area behind (trestles) for displays in a fully decorated marquee
- Publicity
- Rubbish removal
- Security

In addition, the Marquee/Food and Wine precinct will be decorated in keeping with the gourmet theme, and tables and chairs for the public's use will be provided within the marquee and precinct. Members of the "Wentworth & District Community Bank® Branch Food & Wine Marquee" sub-committee will be in attendance on both days of the event and assistance can be provided on Friday 27 August for your set up.

Show entry passes are intended for exhibitors' use only and are not transferable. **If you have different staff working for you on Saturday and Sunday, it is your responsibility to ensure that they have the correct ticket for the correct day.** There will be no entry to the Showgrounds without a pass. If needed, additional tickets may be purchased at a discount of \$12 each prior to the show. If staff do not have a ticket they will be required to pay full entry price and there will be no refunds given.

All exhibitors need to be set up and ready to trade by **10am on both days**. Empty stalls detract from the display, please ensure that early visitors are able to experience the whole Marquee trading. Event Organisers will be on site in the marquee all day Friday 27 August, stall holders are able to bump in from **1.00pm** in order to set up ready for trade Saturday morning. Saturday event organisers will be on site from 7.30am. Floodlights and security are in place on Friday and Saturday nights. On Saturday the Food & Wine Marquee is open until **5pm** stall holders are not to close or pack up before 5pm. Stall holders are not to start packing up until advised Sunday afternoon.

ELECTRICAL EQUIPMENT: All electrical equipment is to be fitted with earth leakage circuit breakers and all electrical leads, tools and appliances must have been inspected and tagged by a licensed electrical contractor and must be current or to be tagged within two hours of notice by the OH & S Officer. Any exhibitor who does not comply will not be permitted to exhibit at the Showground.

GAS CYLINDERS: Must have a current stamp of approval.

Please complete the **TEMPORARY EVENTS ALLOCATION TO SELL FOOD FORM** (available on our website) and return to the Wentworth Shire Council **NOT** Wentworth Show Society. The form must be returned to Council 3 weeks prior to the show.